

JOB OPENING SWCD

LIVINGSTON COUNTY SOIL AND WATER CONSERVATION DISTRICT

DISTRICT SPECIALIST TECHNICIAN

Full time job opening as District Specialist Technician Livingston Co Soil & Water Conservation District. Job duties are collecting data ,surveying, staking, designing plans for terraces, waterways, structures, sediment basins. Inspecting construction of soil & water conservation practices.

Applicant must have computer skills, work in office and weather conditions. A high school diploma , valid drivers license, pass a USDA background check . Starting salary \$16.31. per hour with room for advancement. Benefits health insurance, retirement, paid holidays, sick leave and vacation. Applications available at Livingston Co Soil & Water Conservation District Office in the USDA Service Center 1100 Morton Parkway Chillicothe, Mo 64601 or call 660-646-5687 ext 3 for Cindy to request one by email. Please attach resume. Applications taken till position is filled. Livingston Co SWCD and USDA is Equal Opportunity provider, employer and lender.

email: Cindy.McCollum@swcd.mo.gov or leave message 660-973-8977

I will send application by email or mail just leave name and address

SOIL & WATER CONSERVATION DISTRICT OF LIVINGSTON COUNTY DISTRICT SPECIALIST I

The Livingston County Soil and Water Conservation District (SWCD) is accepting applications for one full time Program Specialist position with primary responsibilities in Livingston County and the potential to work in surrounding counties.

Job duties and responsibilities include:

- Surveying/staking
- Designing/engineer plans for terraces, waterways, structures, sediment basins'
- Inspecting construction of soil and water conservation practices
- Oversee rental equipment and perform routine maintenance

Successful candidate must:

- Have strong computer skills
- Be willing to work both indoors and outdoors in varying weather conditions
- Work as a team player
- Be self-motivated
- Have good public relation skills

Minimum qualifications:

- High school diploma or GED
- Valid driver's license
- Pass a USDA background check
- The ability to travel over rough terrain
- Agriculture background helpful, but not required

Benefits:

- Health insurance
- Retirement
- Paid holidays
- Sick leave
- Vacation leave

Successful candidate will be overseen by the Livingston County SWCD. Wages start at \$16.31 per hour with potential advancement following the District Specialist progression line.

Applications can be picked up from Cindy at the Livingston County USDA office in Chillicothe, or call 660-646-5687, ext. 3, to request one by email. Please attach Resume to application. Applications will be accepted until the position is filled.

Equal Opportunity Employer & Provider

DISTRICT SPECIALIST I

Employment Application



APPLICANT INFORMATION

Last Name _____ First _____ M.I. _____ Date _____

Street Address _____ Apartment/Unit # _____

City _____ State _____ ZIP _____

Phone _____ E-mail Address _____

Date Available _____ Desired Salary _____

Position Applied for _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If so, when? _____

Have you ever been convicted of a felony? YES NO If yes, explain _____

Job Qualifications:

EDUCATION

High School	Address				
From _____ To _____	Did you graduate?	YES	NO	Degree	
College	Address				
From _____ To _____	Did you graduate?	YES	NO	Degree	
Other	Address				
From _____ To _____	Did you graduate?	YES	NO	Degree	

REFERENCES

Please list three professional references.

Full Name _____	Relationship _____
Company _____	Phone () _____
Address _____	
Full Name _____	Relationship _____
Company _____	Phone () _____
Address _____	
Full Name _____	Relationship _____
Company _____	Phone () _____
Address _____	

PREVIOUS EMPLOYMENT

Company Phone ()
Address Supervisor
Job Title Starting Salary \$ Ending Salary \$
Responsibilities

From To Reason for Leaving

May we contact your previous supervisor for a reference? YES NO

Company Phone ()
Address Supervisor

Job Title Starting Salary \$ Ending Salary \$
Responsibilities

From To Reason for Leaving

May we contact your previous supervisor for a reference? YES NO

Company Phone ()
Address Supervisor

Job Title Starting Salary \$ Ending Salary \$
Responsibilities

From To Reason for Leaving

May we contact your previous supervisor for a reference? YES NO

MILITARY SERVICE

Branch From To
Rank at Discharge Type of Discharge

If other than honorable, explain

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature Date